

# Southern Pump Services

Engineering Limited

Specialist in Foul & Storm Water Pumping Stations  
Installation | Maintenance | Service

## Pre-Commissioning Check List

Contact Name: ..... Contact Number: .....

Site Address: .....

We confirm we require attendance on ..... to commission our pump station  
**Minimum 5-7 working days notice required**

**Please sign below to confirm actions complete prior to attendance on site, return this to us by fax No. 0845 226 2522**

**Please tick the boxes to show the completed activities**

**We have quoted to commission these works within a half day. In order for us to do so, would you please ensure that the following are completed before we attend site.**

- Rising main and gravity lines are connected to the tank
- Gravity drainage lines have been flushed through to remove any building debris
- Sump is clean and dry
- Cable ducts with draw wires are in place between the control panel location and the tank
- Control panel / kiosk already installed by others, location is such that the pump(s) and float cables (.....m long) will reach the control panel **without the need for additional cabling and/or junction boxes**, unless agreed prior to commissioning (**Please Re-Check**)
- Panel mounted by others prior to attendance for commissioning
- Measure from base of tank to panel location (.....m long)
- Suitable isolated electrical supply is available for connection to the pump control panel
- Normal earthing is acceptable i.e. no earth spikes are required.
- We require a water supply to commission the pumping station and for run testing the pump station
- Equipment on site Pump(s), Chain(s) and Shackle(s), 3 or 4 Floats with Weights, Pump Claw(s), Joint Rings, Pump Fitting Kit(s) also Guide Rails Installed within Chamber

If the conditions and criteria set out above are not met and as a result our engineers are unable to carry out the installation and commissioning work within one normal working day, we reserve the right to charge extra for any return visit deemed necessary.

Indicate as appropriate

Please re-arrange to attend site on .....

Signed:

Client:

Position:

Date: